

**DODGE COUNTY  
HEALTH FACILITIES COMMITTEE MEETING  
198 COUNTY DF  
JUNEAU, WI 53039  
November 5, 2013**

**MINUTES**

1. **CALL TO ORDER:** Meeting was called to order by Chairman Bischoff at 8:30 a.m. with the following members present:

2. **ROLL CALL:**

Robert Ballweg  
Larry Bischoff  
Jeff Duchac  
John Fabisch  
Tom Schaefer

**ABSENT:** None.

**ALSO PRESENT:** James Mielke, Dodge County Administrator; David Frohling, Dodge County Board 1<sup>st</sup> Vice Chair; Jane E. Hooper, Clearview Administrator; Jacqueline Kuhl, Brian Injury Center Unit Coordinator; Lori Kurutz, Director of Support Services; and Lindsay Kirchoff, Assisted Living Supervisor.

3. **CBRF WALK-THROUGH:** A walk-through tour of the new CBRF, "Northview Heights," was conducted.
4. **APPROVAL OF MINUTES OF OCTOBER 1, 2013 MEETING:** Motion made by Duchac to approve the October 1, 2013 Minutes; seconded by Fabisch. Motion carried.
5. **APPROVAL DEVIATING FROM THE AGENDA:** Motion made by Ballweg to deviate from the Agenda if required; seconded by Duchac. Motion carried.
6. **PUBLIC COMMENT:** None to report.
7. **COMMITTEE MEMBER REPORTS:** None.
8. **INVOLUNTARY DISCHARGES:** One discharge to report.
9. **CENSUS REPORTS:**

CBIC:	24 of 30
Clearview North:	132 of 140 with 2 in the hospital/anticipated return today
Clearview Behavioral Health 1/2:	20 of 20
ICF-IID (formerly FDD):	42 of 46 with 1 resident in hospital/anticipated return today
Trailview	4 of 4
Clearview Community Group Home:	4 of 4
Northview Heights (CBRF):	0 of 20

10. **ADMINISTRATOR'S REPORT:**


- **Staffing Patterns:** Administrator Hooper updated the Committee on current staffing patterns in nursing and plans to analyze.
- **Van Bid Results:** The low bid award for an extended cargo van/paratransit conversion (2013 Ford E250) went to A&J Commercial in the amount of \$38,318.27. Motion made by Ballweg to purchase said van in the amount of \$38,318.27; seconded by Schaefer. Motion carried.
- **IID Environmental Survey:** We received the results of the IID Environmental Survey by David Beyer; we are citation free in the Life Safety Codes.
- **CBH 1 and CBH 2 Survey and Environmental Survey:** Surveys were completed in October on both licenses; we are citation free in care and the Life Safety Codes. We did receive recommendations and a correction order.
- **Clearview Community Group Home Survey:** A citation was conducted in October; we were citation free.
- **Approval of Friends of Clearview Expenditures:** Motion by Duchac to approve the requested expenditures; seconded by Schaefer. Motion carried.

11. **NEXT MEETING DATE:** Wednesday, January 8, 2014, at 8:00 a.m. in the Towne Centre Conference Room on the first floor of Clearview, located at 198 County DF, Juneau, Wisconsin.

12. **ADJOURN:** There being no further business to come before the Committee, Motion by Duchac to adjourn; seconded by Fabisch. Meeting adjourned at 9:53 a.m.

Dated this 8<sup>th</sup> day of January, 2014.

Respectfully submitted,

  
Thomas Schaefer, Secretary